

4 Ways to Justify


# ADVANCED INCIDENT REPORTING SOFTWARE

## A GUIDE FOR SECURITY AND PUBLIC SAFETY DEPARTMENTS

Advances in technology are helping security and public safety teams work smarter and more proactively to increase their effectiveness. Among the newer technologies being utilized is advanced incident reporting software.

Modern incident reporting solutions enable security and public safety teams to better track, report, and analyze data to gain valuable, actionable insights that provide a broader view of their organization's security and safety and improve prevention and response.





Unfortunately, for many security and public safety departments, budget for upgrading technology is often limited. If you're looking for ways to justify the purchase of a new incident reporting solution, read on.

With the help of this guide, you'll be better prepared to explain to decisionmakers the ways an advanced incident reporting platform could benefit your team—and your organization.

## INCREASED PRODUCTIVITY & TIME SAVINGS

There are a number of methods for recording and reporting incidents; however, many options, such as using a pen and paper or Microsoft Excel, can be lengthy and tedious. Capturing and reporting information related to incidents is crucial but can become problematic when the task of completing reports cuts into an officer's time in the field.

Advanced incident reporting solutions simplify the report writing process to help boost productivity, save time, and ensure that officers spend less time behind a desk.

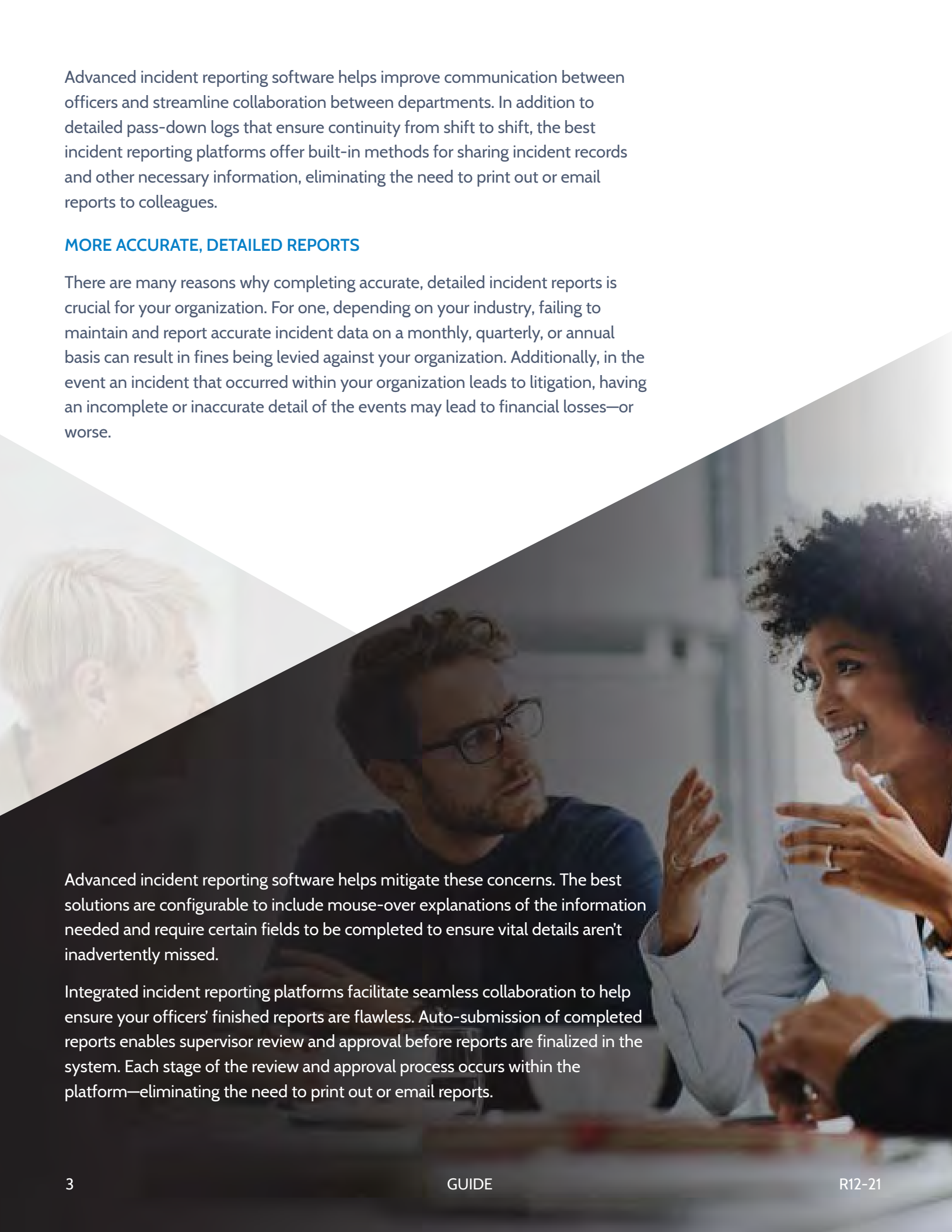
These systems help increase productivity and save time by eliminating duplicative efforts. For example, when an officer creates a report related to a subject already in the database, the known information auto-populates the report, so time isn't wasted re-entering information.

You can also help improve operational efficiency by implementing a solution that offers an easy-to-use interface and the ability to configure the platform to meet your organization's unique needs. With a solution that features intuitive, pre-determined customizable dropdowns, shortcut codes and auto-filling fields, officers can navigate the system and complete reports quicker and easier because the configuration matches your organization's preferred terminology and other key requirements.

Advanced incident reporting software helps improve communication between officers and streamline collaboration between departments. In addition to detailed pass-down logs that ensure continuity from shift to shift, the best incident reporting platforms offer built-in methods for sharing incident records and other necessary information, eliminating the need to print out or email reports to colleagues.

### MORE ACCURATE, DETAILED REPORTS

There are many reasons why completing accurate, detailed incident reports is crucial for your organization. For one, depending on your industry, failing to maintain and report accurate incident data on a monthly, quarterly, or annual basis can result in fines being levied against your organization. Additionally, in the event an incident that occurred within your organization leads to litigation, having an incomplete or inaccurate detail of the events may lead to financial losses—or worse.

A woman with curly hair is gesturing with her hands while talking to a man with glasses. They are in an office setting, and the woman is smiling. The background is slightly blurred, showing office equipment and a whiteboard.

Advanced incident reporting software helps mitigate these concerns. The best solutions are configurable to include mouse-over explanations of the information needed and require certain fields to be completed to ensure vital details aren't inadvertently missed.

Integrated incident reporting platforms facilitate seamless collaboration to help ensure your officers' finished reports are flawless. Auto-submission of completed reports enables supervisor review and approval before reports are finalized in the system. Each stage of the review and approval process occurs within the platform—eliminating the need to print out or email reports.



A background image showing two men in business attire. One man, with grey hair and a beard, is looking down at a tablet held by another man. The second man is wearing glasses and is also looking at the tablet. The image is partially obscured by a dark overlay on the left and a white diagonal shape at the bottom right.

## GREATER INSIGHT INTO INCIDENT TRENDS

Your officers have likely been capturing incident data for quite some time, but has this information been useful to your team or merely stored in case legal action is ever taken? Advanced incident reporting systems enable raw data to be utilized in ways that less sophisticated incident reporting software could never allow: to proactively prevent incidents from ever occurring.


Incident reporting solutions equipped with powerful, built-in analytics make it possible to quickly and easily understand what's happening inside your organization. By analyzing the raw incident data you've collected over the years, you'll be able to identify trends and determine where, when, and what incidents are happening in your organization.

When armed with this knowledge, you'll be better prepared to take proactive action. Making informed decisions to reduce risk—such as installing additional security cameras, scheduling officers to patrol certain locations, or providing specific officer training—is simple once you gain a broader perspective of the security environment within your organization.

## BROADER VIEW OF SECURITY

Although your department's main responsibility is ensuring the safety of your organization and those within it, at times it's necessary to demonstrate the results of your efforts. Whether to satisfy mandatory quarterly, seasonal, or annual reporting requirements; to show stakeholders progress on certain activities; or to justify additional budget for supplies, software, or manpower, every security director occasionally faces the need to compile and display large amounts of data.

Advanced incident reporting software provides users with the ability to quickly compile detailed reports that are not only comprehensive but also attractive and easy to understand. With the right solution, you won't need to be a trained data analyst or IT specialist to create complete professional-looking reports—you'll have the capability to create reports that are as in depth or as simple as needed to showcase your department's efforts in a visual and easy-to-consume format.



The statistics you compile offer substantial value beyond simply communicating how your department is performing. For example, you can use them to provide your team with an update of how your department—or the entire organization—is doing. Oftentimes, officers are only aware of the incidents they've handled directly, so giving your department an overview of their collective efforts can be a morale booster.

Today's integrated incident reporting solutions provide the tools necessary for effectively tracking, reporting, and analyzing data to ultimately improve prevention and response. By streamlining processes, simplifying reporting, and gaining greater insight into incident trends, security and public safety teams can redirect their time and efforts into ensuring the safety and security of their organizations.



## ABOUT OMNIGO

For more than 20 years, Omnigo software solutions have been the preferred choice for law enforcement, education, healthcare, gaming, hospitality, and corporate enterprises. Currently, Omnigo's solutions are used by over 2,000 customers in 20 different countries. At Omnigo, we're committed to helping customers secure their organizations' property, control operational costs, and ensure the safety of the general public.

We believe our customers deserve the best support available to protect their people, assets, and brand. We also understand how challenging it can be to protect the community without the proper resources. We're here to arm users with the best tools in the industry. With a team that includes former law enforcement, first responders, and other public safety professionals, we're uniquely qualified to understand exactly what our customers need to protect their community.



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