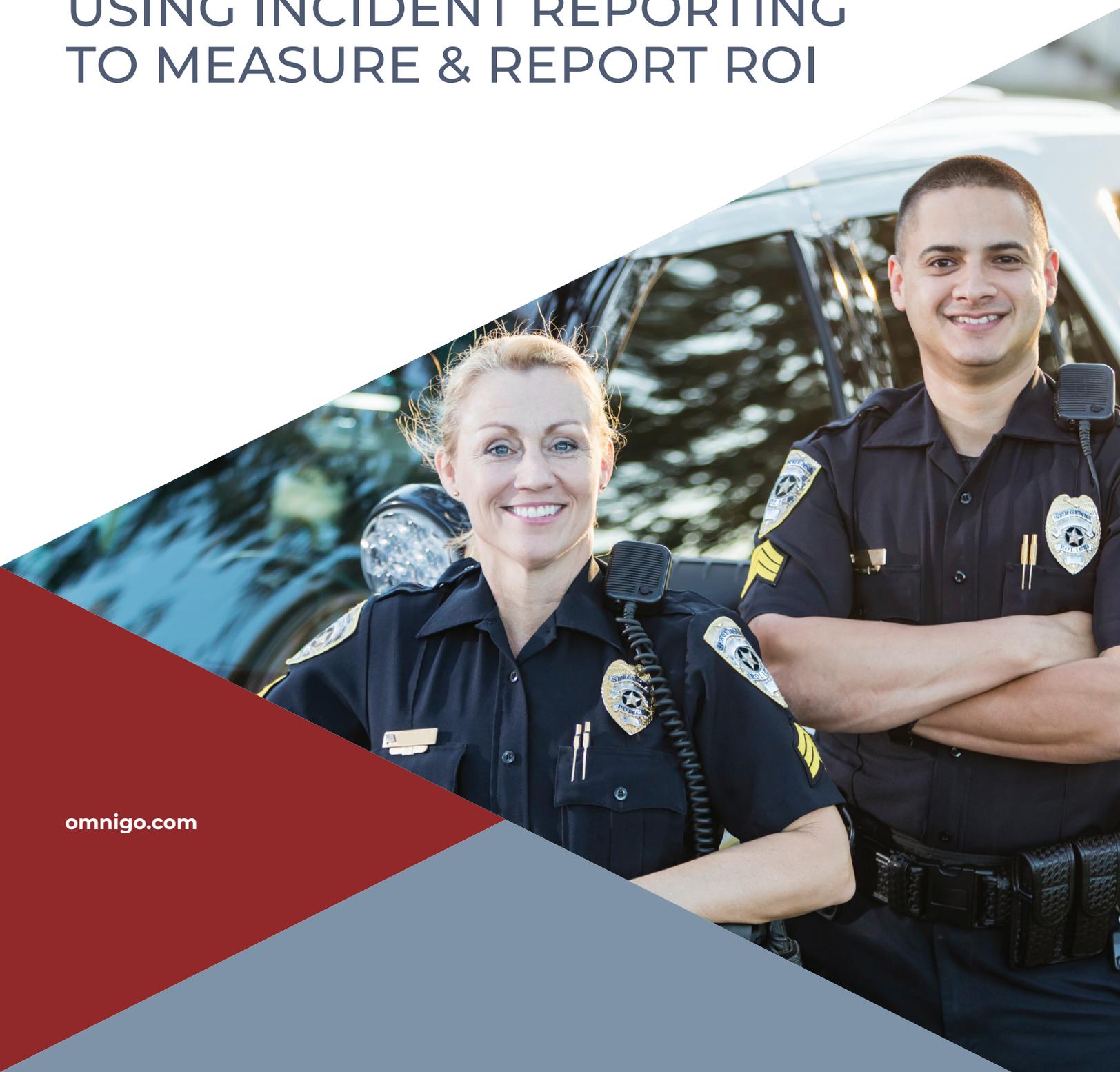


# CAMPUS SECURITY: USING INCIDENT REPORTING TO MEASURE & REPORT ROI



## CAMPUS SECURITY: USING INCIDENT REPORTING TO MEASURE & REPORT ROI

**When budgets are tight, accountability is crucial. As evidenced by recent college closures and an ever-tightening financial squeeze on the majority of colleges and universities, budgets are stretched thin. Now more than ever, it's critical to account for every dollar your institution is spending and make sure it's spent wisely.**

When it comes to campus safety, spending has traditionally been a murky area. Underspending can be a recipe for disaster: if your safety department is strapped for resources, your campus becomes more vulnerable to threats. The desire to balance budget restrictions with safety concerns raises several questions: How do you determine if you're over or underspending? What is an appropriate budget for your campus safety department? Establishing an ROI for security spending has always been difficult since a conventional "return" can't be calculated. The real payoff comes in the form of preventing loss of revenue—whether it be due to damaged property; a tarnished reputation, resulting in lower enrollment; or worse, lawsuits due to injury or even death of students, faculty, or staff.

### THE PRICE OF PREVENTION

Putting a price tag on prevention isn't easy. Across a variety of industries, security spending has historically relied on recommendations rather than concrete figures. New technology, however, has made it easier than ever for administrators to evaluate the benefits of security expenditures. Now it's possible for campus safety departments to utilize technology to effectively measure and record efforts and outcomes, justify budget requests, and ensure funds are being spent responsibly.

Incident reporting software can help campus safety departments maximize efficiency by automating the incident reporting process and facilitating accurate recordkeeping of campus safety incidents. Incident reporting solutions with searchable databases make it easy to pull valuable details from incident reports, such as common locations for criminal activity or names of repeat offenders. The best software suites provide

additional value beyond incident reporting by incorporating a variety of distinct tools designed to help campus safety departments function more efficiently and measure the impact of their efforts.

In the new economic climate facing many colleges and universities, campus safety departments are challenged to do more with less, effectively demonstrate their value, and show what services are provided within the institution's public safety budget. With the right technology and tracking tools, all the information needed by your campus safety department during the budget process is readily available and easily accessible.

### What information should your campus safety department be able to provide?

#### 1. A complete breakdown of services provided

Making knowledgeable budgeting decisions requires an accurate understanding of the services being provided by campus safety, the results of those efforts, and how departmental resources (such as time and money) are being utilized.



Clerical tasks—like completing paperwork, filing case reports, following up on unpaid citations, and creating departmental schedules—are necessary, but they also take campus safety staff away from their primary duty: keeping your students, faculty, and staff safe.

Implementing a software solution designed to help automate reporting, organization, and managerial functions can help minimize time spent on these types of tasks. At Queens University of Charlotte, for example, the campus police department estimates an additional 40-80 hours per week were saved by implementing an integrated incident management software suite.

Many campus safety departments also perform duties that fall outside the traditional scope of campus safety such as conducting safety training for other staff. These additional accomplishments and duties should be included in a breakdown of the department's activities. When possible, campus safety directors should associate a dollar amount to activities—how much would it cost to hire an outside agency to provide a service the department offers? This information can help provide budget guidelines and establish a frame of reference demonstrating the value of the department.



## **2. Justification for budget requests & increases in staff**

With an accurate breakdown of services in hand, it becomes easier for campus safety departments to demonstrate where additional resources are needed. Incident reporting software documents increases in requests for service and can also help identify patterns in these increases. If resources are strained, the campus safety director can use the data from an incident reporting software suite to accurately pinpoint the cause and determine how to effectively alleviate it.

Realistically, there are far more institutions looking at their budgets to determine where to make cuts rather than where to increase funding; however, accessibility to specific data can offer insight into strained resources and provide clarity for identifying solutions. For example, if calls for service increase on Friday nights, the department can simply adjust schedules for a full staff on Friday night rather than adding another full-time campus safety officer to the team.

## **3. Campus crime trends, analysis, & predictions**

Tracking criminal incidents that occur on campus not only aids the budgeting process, it also helps build a safer campus community and assists with planning for the future. The best incident reporting software doesn't just make it faster and easier to compile reports and maintain Clery and Title IX compliance, it also organizes all incident data into a live dashboard that provides campus safety with a more accurate picture of everything occurring on campus.

Data visualization provided by an interactive dashboard allows you to pinpoint campus crime hotspots, identify incident trends on your campus, and view time periods experiencing higher rates of criminal activity. Having access to this level of insight enables your campus safety department to work more efficiently and dedicate resources to incident prevention. Proactive measures based on data-driven intelligence not only help create a safer campus environment but also save money. Investigation and response require more resources than prevention—and reducing the occurrence of incidents limits reputational damage due to campus crime.

## **4. Departmental audits & response times**

While the breakdown of activities and services demonstrates how campus safety department resources are allocated, a system audit is a supplemental report that provides in-depth detail on department activity. With the right incident reporting software suite, generating a departmental audit is easy. Furthermore, if the software suite incorporates all the tools a campus safety department needs to complete

their duties, the software's audit will provide a nearly complete account of how the members of the department spends their time on the job. Detailed audits are a valuable asset for identifying waste on a departmental level as well as an individual level. Audits can also be useful for employee reviews and staff reward programs.

Your campus safety department's response times also play an important role in budgeting. Response time refers to the time elapsed between when an incident was reported and when a campus safety officer arrived on the scene to respond to it. While level of severity can factor into incident response time, in general, longer response times indicate an issue in the department's operations. Taking a closer look at response times and departmental audits can help pinpoint opportunities for improvement in the department's operational processes.

## **CAMPUS SAFETY MUST BE A TOP PRIORITY**

Creating a safe campus environment is the main goal of—and the primary reason for—campus safety departments. Amidst budget talks and organization politics, it's easy to lose sight of this goal, yet a safe campus should always be the top priority for the campus safety department as well as the university administration.

Balancing budget restrictions with safety concerns can be challenging for university administrators and budget planners, especially in the current economic climate. Accurately assessing a campus safety budget can be even more difficult without a law enforcement or security background. Fortunately, technology is making the budget process easier by helping campus safety directors prove the value of their department.

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## **ABOUT OMNIGO**

Omnigo Software is the leading provider of public safety, incident reporting, and security management solutions for law enforcement, education, healthcare, and other enterprises, offering easy-to-use and flexible applications that provide actionable insight for making more informed decisions.

Omnigo solutions have helped law enforcement and security professionals increase staff productivity by up to 25%, reduce compliance risk, and show measured improvements in safety and security.

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